請求書

令和　　年　　月　　日

№

様

下記のとおり御請求申し上げます。

会社名

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| --- | --- |
| 合計金額 |  |
| 消費税 |  |
| 御請求額 |  |

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| 月 | 日 | 品名 | 数量 | 単価 | 合計 | 摘要 |
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| 合計 | | |  |  |  |  |