発　注　書

令和　　年　　月　　日

発注№

様

下記のとおり発注いたします。

会社名

|  |  |
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| 発注金額 | ￥ |

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| 品名 | 単価 | 数量 | 金額 |
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|  | | 小計 |  |
| 消費税 |  |
| 合計 |  |

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| 備考 |